

**MIDWAY CITY SANITARY DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS
DISTRICT OFFICE
14451 CEDARWOOD AVENUE
WESTMINSTER, CA**

**Tuesday, June 6, 2023
5:30 P.M.**

AGENDA

OUR MISSION STATEMENT

THE BOARD OF DIRECTORS AND EMPLOYEES OF THE MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL AND DECLARATION OF QUORUM**
- 3. PUBLIC COMMENTS**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

4. APPROVAL OF THE MINUTES

- A. Approval of the Minutes of the Regular Meeting on May 15, 2023
- B. Approval of the Minutes of the Special Meeting on May 22, 2023

5. APPROVAL OF EXPENDITURES

- A. Approval of Demands in the Amount of \$627,594.47

6. REPORTS

The President, General Manager, Legal Counsel, and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of President
- B. Report of General Manager
- C. Report of Engineer
- D. Report from the City Manager Panel on May 16, 2023
- E. Report from the CSDA Legislative Days on May 16 – May 17, 2023
- F. Report from the Outreach VNCR Radio on May 18, 2023
- G. Report from the 2nd Annual Public Works Open House on May 20, 2023
- H. Report from the Building Project Ad Hoc Committee Meeting on May 23, 2023
- I. Report from the District Luncheon on May 24, 2023
- J. Report from the OC San District Meeting on May 24, 2023

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and will be acted upon at the same time unless separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Approve a \$250,000 Contribution to the District's CEPPT Trust Account and Authorize the General Manager to Execute the Transaction
- B. Consider Approval of Amendment No. 1 to Professional Services Agreement Between the Midway City Sanitary District and Davis Farr LLP to Provide Temporary Accounting and Financial Services
- C. Approve the May 12, 2023, Franchise Committee Report

8. OLD BUSINESS:

None

9. NEW BUSINESS

- A. PUBLIC HEARING AND ADOPTION OF RESOLUTION NO. 2023-12 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, APPROVING A REPORT ON SPECIAL USER FEES PURSUANT TO SPECIAL USAGE PERMIT AGREEMENT AND COVENANT DOCUMENTS AND DIRECTING THE COUNTY AUDITOR TO ADD SUCH SPECIAL USAGE CHARGES TO THE JULY 1, 2023 THROUGH JUNE 30, 2024 SECURED TAX ROLL PURSUANT TO ORDINANCE NO. 26 **(Roll Call Vote)**
- B. PUBLIC HEARING AND ADOPTION OF RESOLUTION NO. 2023-13 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, APPROVING A REPORT ON SANITATION AND SEWER USER FEES AND DIRECTING THE COUNTY AUDITOR TO ADD SUCH USER CHARGES TO THE JULY 1, 2023 THROUGH JUNE 30, 2024 SECURED TAX ROLL PURSUANT TO ORDINANCE NO. 72 AND ORDINANCE NO. 73 **(Roll Call Vote)**
- C. PUBLIC HEARING AND ADOPTION OF RESOLUTION 2023-14 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, ADOPTING THE SPECIAL DISTRICT GENERAL FUND BUDGET FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024 **(Roll Call Vote)**
- D. Consider Attendance to the Little Saigon 35th Anniversary Celebration to Celebrate the Designation of the Little Saigon District, June 10, 2023, for Board Members and Staff Who Wish to Attend and Sponsorship Opportunity
- E. Consider Attendance to the Westminster Chamber of Commerce Lunch and Learn Event on Workplace Safety, June 14, 2023, for Board Members and Staff Who Wish to Attend and Consider Membership and Sponsorship Opportunity
- F. Consider Approving the Proposed Job Description, Job Title and Salary Range for the Director/Manager of Services and Program Development

10. INFORMATIONAL ITEMS

- A. Notification of Election Ballot – 2023 SDRMA Board of Directors Election
- B. ISDOC “Virtual” Quarterly Meeting – June 22, 2023
- C. Support for Director Al Nederhood, CSDA Board of Directors, Southern Network Seat C

11. BOARD CONCERNS/COMMENTS

12. GM/STAFF CONCERNS/COMMENTS

13. LEGAL COUNSEL CONCERNS/COMMENTS

14. CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

15. ADJOURNMENT TO TUESDAY, JUNE 27, 2023