

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD AVENUE  
WESTMINSTER, CA 92683**

**EVERYONE WHO ATTENDED THIS HYBRID/TELECONFERENCE MEETING  
ATTENDED FROM VARIOUS LOCATIONS PURSUANT TO THE PROVISION OF  
THE GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN  
REQUIREMENTS OF THE RALPH M. BROWN ACT. AGENDA PACKETS WERE  
MADE AVAILABLE AT THE DISTRICT OFFICE AND A LINK, PHONE NUMBER AND  
ACCESS NUMBER WERE MADE AVAILABLE TO ANYONE WISHING TO ATTEND.  
PER STATE OF CALIFORNIA EXECUTIVE ORDER NO. N-29-20, AND IN THE  
INTEREST OF PUBLIC HEALTH AND SAFETY, THE DISTRICT STRONGLY  
ENCOURAGED MEMBERS OF THE PUBLIC TO PARTICIPATE IN THIS MEETING  
TELEPHONICALLY RATHER THAN ATTENDING IN PERSON.**

**April 27, 2021**

**CALL TO ORDER**

President A. Nguyen called the special teleconference meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, April 27, 2021 at 5:01 P.M.

**BOARD MEMBERS PRESENT:**

Margie L. Rice (via teleconference)  
Tyler Diep (arrived @ 5:05 PM via teleconference)  
Sergio Contreras (via teleconference)  
Chi Charlie Nguyen (via teleconference)  
Andrew Nguyen (via teleconference)

**OTHERS AT MEETING:**

Kenneth Robbins, General Manager  
Robert Housley, Finance/HR Director  
James Eggart, General Counsel (via teleconference)  
Danielle Gerardo, Board Secretary

**PLEDGE AND INVOCATION**

Director C. Nguyen led the Pledge of Allegiance. Director M. Rice gave the Invocation.

## **PUBLIC COMMENTS**

None

Director T. Diep arrived at 5:05 P.M.

## **NEW BUSINESS**

A. Budget Workshop – Overview of the Fiscal Year 2021-2022 (July 1, 2021 through June 30, 2022) Operating Budget, Capital Improvement Projects and Reserves  
**(Roll Call Vote)**

Finance/HR Director R. Housley stated that the District's operating budget for the year will be approximately \$13,073,412, and the capital outlay and improvements budget approximately \$12,985,000, leaving a potential decrease to the District's enterprise fund of \$1,972,088.

Finance/HR Director R. Housley stated that the Districts revenues come mainly from user fees, pass-thru funds and property taxes and the District's expenses are mainly from the solid waste and sewer departments.

Finance/HR Director R. Housley stated that, based on estimates, the District's revenues would be about \$13,073,412 and expenditures about \$10,635,500 with a difference of \$2,437,912. That \$2.4 million plus some additional cash reserves are going to help fund the District's outlay and improvements budget which is estimated to be \$5,985,000. This includes a replacement CNG station compressor, a new computer server for the District, the District building, features and furnishings project and solar project (design, management and construction), new technology, and one truck to replace the District van for the administration department, an inventory and shelving system, new steam cleaner, sweeper and scissor lift for the fleet maintenance department, a new CNG front loader solid waste truck and front loader bin for the solid waste department, sewer lining projects, a SCADA system upgrade, and a new boom truck for the sewer department, and possible payments toward the District's unfunded liabilities (CalPERS pension costs) and 115 CEPPT (medical) and OPEB (retirement) trusts.

Finance/HR Director R. Housley stated that at the last meeting the Board consensus was to roll over any leftover funds from public outreach into the next budget year, which he has not done yet because the year is not over. He stated that the District is in good fiscal health, having paid down all unfunded liabilities to date and creating two new trusts. One of those trusts is generating earnings on investments, which in turn are paying all the premiums for all of the District's retirees' health insurance.

GM K. Robbins stated that the District will advertise for the budget hearing for two consecutive weeks - Thursday, May 13 and 20, 2021 prior to the meeting to adopt the budget on Tuesday, June 1, 2021.

**INFORMATIONAL ITEMS**

None

**BOARD CONCERNS/COMMENTS**

All of the Directors commented that Finance/HR Director R. Housley did a great job as usual on the budget, and that the presentation was very clear and easy to understand.

**GM/STAFF CONCERNS/COMMENT**

GM K. Robbins thanked Directors S. Contreras and C. Nguyen for translating the outreach information and stated that all the Directors would have a chance to promote the District. He also thanked the Board for participating in the budget meeting and asking good questions.

Finance/HR Director R. Housley thanked the Board for their support.

**GENERAL COUNSEL CONCERNS/COMMENTS**

None

**CLOSED EXECUTIVE SESSION**

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representatives: General Manager Robbins, Finance Director Housley and Labor Counsel Joseph Larsen, Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

None

**ADJOURNMENT**

President A. Nguyen adjourned the meeting to Tuesday, May 4, 2021 at 5:00 P.M. at the District office at approximately 5:47 P.M.

Sergio Contreras  
Sergio Contreras, Secretary