

*Amended by  
Ord 15*

GENERAL REGULATION ORDINANCE NO. I

GENERAL REGULATION ORDINANCE OF THE GOVERNING BOARD OF THE MIDWAY CITY SANITARY DISTRICT FIXING THE TIME AND PLACE OF REGULAR AND SPECIAL OFFICIAL MEETINGS OF THE GOVERNING BOARD OF SAID DISTRICT AND ESTABLISHING RULES FOR CONDUCTING THE PROCEEDINGS OF THE GOVERNING BOARD OF SAID DISTRICT.

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Section 1: The Governing Board of the Midway City Sanitary District shall hold a regular official meeting of said Board at No. 14842 Monroe Street, Midway City, Orange County, California, on the first Thursday of each month at the hour of 7:30 o'clock P. M.

Section 2: Special meetings of the Governing Board of said District may be called at any time by the President or by three (3) members of the Governing Board by written notice delivered personally to each member at least three (3) hours before the time specified for the proposed meeting; provided, however, that any special meeting of the Governing Board shall be a validly called special meeting without the giving of such written notice, as above provided, if all members of the Governing Board shall give their consent in writing to the holding of such meeting, and such consent is on file in the records of the Secretary at the time of holding such meeting. A telegraphic communication from a Board

member consenting to the holding of the meeting shall be deemed to be a consent in writing within the meaning of the terms, as expressed in the foregoing sentence. At any special meeting the power of the Governing Board to transact business shall be limited to matters referred to in such written notice or written consent.

Section 3: Any regular meeting of the Governing Board may be adjourned to a date certain which shall be specified in the order or motion of adjournment, and when so adjourned, such adjourned meeting shall be a regular meeting for all purposes. Such adjourned meeting may likewise be adjourned, and when so adjourned shall be a regular meeting for all purposes. In the event that any motion or order of adjournment fails to state the hour at which any adjourned meeting is to be held, such adjourned meeting may be validly held on the day specified in the order of adjournment, if held at the hour of 7:30 o'clock P.M.

Section 4: All meetings of the Governing Board of said District shall be held within the boundary limits of said District. In the event the place hereinabove designated for the holding of regular meetings is on any particular occasion inadequate for the holding of

said meetings, it shall be lawful to open the meeting at the place so designated and then recess the same to another location within the District, at which place the balance of the meeting may be conducted and the meeting adjourned.

Section 5: At any regular or special meeting of the Governing Board of said District, a majority of said Board shall constitute a quorum for the transaction of all business, but a less number may adjourn from time to time and may compel the attendance of absent members in such manner and under such penalties as may be prescribed by law, and in the absence of all Board members from any regular meeting, or adjourned regular meeting, the Secretary may declare the same postponed and adjourned to a stated day and hour, and must thereupon deliver, or cause to be delivered personally to each member of the Board a written notice of such adjournment at least three (3) hours before the time to which said regular, or any adjourned regular meeting has been adjourned.

Section 6: The following shall constitute the order of business to be followed in conducting the regular meetings of the Governing Board:

- (1) Roll call.
- (2) Minutes of previous meeting.

- (3) Receiving written communications.
- (4) Receiving oral communications.
- (5) Report of special committees.
- (6) Unfinished business.
- (7) Authorization to pay bills.
- (8) New business.
- (9) Adjournment.

The regular order of business may be suspended at any time by majority vote of the Governing Board.

Section 7: The proceedings of the Governing Board shall be governed under "Roberts' Rules of Order" on all matters pertaining to parliamentary law, but no general regulations, ordinances, proceedings, or any acts of the Governing Board shall be invalidated, or the legality thereof affected by the failure or omission to observe or follow such rules of procedure.

Section 8: The Secretary shall certify to the passage of this General Regulation Ordinance, and shall cause the same to be published once in the Westminster Herald, a newspaper of general circulation, printed, published and circulated in the Midway City Sanitary District and said General Regulation Ordinance shall be in full force and effect at the expiration of one week from and after the date of publication.

Adopted, signed and approved this 4<sup>th</sup> day of  
January 1951.

C. R. Miller  
President.

Attest:

Wm. M. Fraser  
Secretary.

I, Wm. M. Fraser, Secretary of Midway  
City Sanitary District, do hereby certify that the  
foregoing General Regulation Ordinance was introduced,  
passed and adopted at a regular meeting of the Governing  
Board of the Midway City Sanitary District held on  
January 4<sup>th</sup> 1951-, by the following  
vote, to-wit:

Ayes: Board members C. R. Miller  
Wm. M. Fraser  
Armand L. Heil  
Russell J. Johnson

Noes: Board Members none

Absent: Board Members none

John M. Fraser  
Secretary  
Midway City Sanitary District.