

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

July 19, 2022

CALL TO ORDER

President A. Nguyen called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, July 19, 2022 at 5:31 P.M.

BOARD MEMBERS PRESENT:

Tyler Diep (via teleconference in @ 5:37 p.m.)
Sergio Contreras
Charlie Chi Nguyen
Andrew Nguyen
Mark Nguyen

OTHERS AT MEETING:

Ken Robbins, General Manager
Robert Housley, Finance/HR Director
James Eggart, General Counsel
Cynthia Olsder, Executive Board Secretary
Ashton Kauwe, Resident

PLEDGE AND INVOCATION

Director M. Nguyen led the Pledge of Allegiance. GM K. Robbins gave the Invocation.

PUBLIC COMMENTS

None

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 5, 2022
(Roll Call Vote)**

A motion was made by President A. Nguyen seconded by Director C. Nguyen, to approve the minutes of the regular meeting of July 5, 2022. The motion was approved by the following 4-0 roll call vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen
 NAYS:
 ABSTAIN:
 ABSENT: T. Diep

APPROVAL OF EXPENDITURES

(Roll Call Vote)

A. Demands in the amount of \$782,365.53

#	CK #	DATE	AMOUNT	VENDOR CHECKS:	MEMO:
1	13844	7/1	254.48	Pitney Bowes Global Financial Services	Postage Machine
2	13845	7/1	4,538.39	SDRMA - Employee Benefits	Dental and Vision benefits
3	13846	7/1	80,170.55	SDRMA - Workers' Compensation	FY 22-23 Workers' Compensation Program
4	13847	7/1	1,363.92	Standard Insurance Company Life	Life Insurance & AD&D Premium Coverage
5	13848	7/7	172,814.10	CR Transfer, Inc.	Residential Waste & Organic tonnage fees
6	13849	7/7	1,195.73	Frontier Communications	District office phones & lift stations
7	13850	7/7	119.00	Remington Pure	Water filtration service
8	13851	7/7	500.00	SDRMA - Claims	Deductible for 05/23/22 Claim
9	13852	7/7	371,159.28	SDRMA - Property/Liability	FY 22-23 Prop/Liab Insurance Program
10	13853	7/7	16,700.47	SoCalGas	Natural gas for CNG Station
11	13854	7/7	8,083.25	Southern California Edison	District Offices, CNG station, and lift stations
12	13855	7/7	1,072.28	Staples Business Credit	MCSD office supplies
13	13856	7/7	2,036.25	Chevron Texaco (Wex Bank)	Fuel for Jun-2022
14	13857	7/7	10,921.40	US Bank Corporate Payment System	District credit cards
15	13858	7/7	6,976.25	Dtntech	
16			\$ 677,905.35	CHECKS SUBTOTAL	
17					
18				PAYROLL:	MEMO
19	ACH	7/13	\$ 80,976.24	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits
20	ACH	7/13	\$ 7,303.27	Nationwide Retirement Solutions	457 Deferred Compensation (Employees)
21			\$ 88,279.51	ACH TRANSFERS SUBTOTAL	
22					
23				ACH PAYMENTS:	MEMO
24	ACH	7/13	\$ 16,180.67	CalPERS	Retirement Contributions for 06/27/22 - 07/10/22
25			\$ 16,180.67	ACH TRANSFERS SUBTOTAL	
26					
27			\$ 782,365.53	TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)	
28					
29				BANK TRANSFERS:	
30	UB	7/7	\$ 600,000.00	Transfer Funds from LAIF to Union Bank Checking	
31			\$ 600,000.00	BANK TRANSFERS	

A motion was made by Director C. Nguyen, seconded by President A. Nguyen to approve the expenditures in the amount of 782,365.53. The motion was approved by the following 4-0 roll call vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen
 NAYS:
 ABSTAIN:
 ABSENT: T. Diep

REPORTS

Report of President

President A. Nguyen reported that a resident called to thank staff.

Report of General Manager

GM K. Robbins reminded the Board of the Annual Safety Day Event hosted by the City of Westminster and of the District's bid opening day for the remodel project will be tomorrow July 20. The District will be handing out backpacks and hats.

GM K. Robbins reminded the Board that the semi-annual campaign disclosure forms 460 or 470 are due by July 31, 2022.

GM K. Robbins reported that the District is looking to hire a special lead inspector to oversee the remodel project to ensure everything will run smoothly.

Director T. Diep arrived at the meeting via teleconference at 5:37 P.M.

Report from the Outreach Committee Meeting on July 6, 2022

Directors C. Nguyen and T. Diep, GM K. Robbins and Board Secretary C. Olsder met to discuss the mailer and stickers for the Compost Event on August 27 and the July and August schedule for radio outreach.

Report from the Orange County Sanitation District Meeting on July 13, 2022

President A. Nguyen reported that there was a discussion regarding renewal of benefit insurance. He also reported that the new OC San Headquarters Building is on schedule and within budget and that the Westminster Blvd. Sewer Project is still ongoing.

Report from the VNCR Outreach on July 15, 2022

Director C. Nguyen, Director M. Nguyen along with Mike Carey from CR&R attended and spoke regarding signing up for the organics program, the Clean-up event on August 13 and the Compost event on August 27.

CONSENT CALENDAR

(Roll Call Vote)

- A. Approve and File the Treasurer's Investment Report for June 2022
- B. Approve a \$200,000 Contribution to the District's CEPPT Trust Account and Authorize the Director of Finance and Human Resources to Execute the Transactions

A motion was made by Director C. Nguyen, seconded by President A. Nguyen, to approve the Consent Calendar. The motion was approved by the following 5-0 roll call vote:

AYES: S. Contreras, T. Diep, A. Nguyen, C. Nguyen, M. Nguyen
NAYS:
ASTAIN:
ABSENT:

OLD BUSINESS

None

NEW BUSINESS

- A. Discussion and Consideration of RESOLUTION NO. 2022-18 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, TO OPPOSE INITIATIVE 21-0042A1 **(Roll Call Vote)**

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director C. Nguyen, seconded by President A. Nguyen, to approve and adopt Resolution No. 2022-18 and to authorize GM K. Robbins to email a copy of the adopted Resolution to California Special Districts Association (CSDA). The motion was approved by the following 3-2-0 roll call vote:

AYES: A. Nguyen, C. Nguyen, M. Nguyen
NAYS: T. Diep, S. Contreras
ASTAIN:
ABSENT:

- B. Consider Approval of Samsara for Fleet Global Positioning System (GPS) and Cloud Based Video/Camera Retrieval **(Roll Call Vote)**

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by President A. Nguyen, seconded by Director C. Nguyen, to approve Samsara for Fleet Global Positioning System (GPS) and Cloud Based Video/Camera Retrieval. The motion was approved by the following 5-0 roll call vote:

AYES: S. Contreras, T. Diep, A. Nguyen, C. Nguyen, M. Nguyen
NAYS:
ASTAIN:
ABSENT:

- C. Consider Approval of the Outreach Committee Recommendations **(Roll Call Vote)**

A report of a summary of Staff's recommendation was provided and considered by the Board. Director S. Contreras commented that the outreach radio events should be fairly rotated among directors. A motion was made by Director C. Nguyen, seconded by President A. Nguyen, to approve the Outreach Committee recommendations with the following change to line item 7:

Director S. Contreras to attend in place of Director C. Nguyen to the radio outreach with ME Vietnam in August. The motion was approved by the following 5-0 roll call vote:

AYES: S. Contreras, T. Diep, A. Nguyen, C. Nguyen, M. Nguyen

NAYS:

ASTAIN:

ABSENT:

INFORMATIONAL ITEMS

- A. CalPERS Announces Preliminary Net Investment Return of -6.1% for the 2021-22 Fiscal Year.

Receive and file.

BOARD CONCERNS/COMMENTS

Director S. Contreras stated that he didn't get the chance to say goodbye to the former Executive/Board Secretary D. Gerardo. He wished her the very best and thanked her for the 12 years of service at the District.

President A. Nguyen thanked the Board and staff.

GM/STAFF CONCERNS/COMMENT

GM K. Robbins stated that Executive/Board Secretary C. Olsder will be handling the scheduling of meetings for the Board.

Finance/HR Director reminded President A. Nguyen of the Auditor's zoom meeting on July 22 and that the WEX HRA benefit is up and running.

GENERAL COUNSEL CONCERNS/COMMENTS

None

CLOSED EXECUTIVE SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

None

ADJOURNMENT

President A. Nguyen adjourned the meeting at 6:08 P.M. to Tuesday, August 2, 2022 at 5:30 P.M. at the District office.

Sergio Contreras
Sergio Contreras, Secretary