

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD AVENUE  
WESTMINSTER, CA 92683**

**July 18, 2017**

**CALL TO ORDER**

President Pro Tem Rice called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, July 18, 2017 at 5:00 P.M.

**BOARD MEMBERS PRESENT:**

Al P. Krippner  
Margie L. Rice  
Chi Charlie Nguyen  
Frank A. Cobo  
Tyler Diep (arrived at 5:11 P.M.)

**OTHERS AT MEETING:**

Ken Robbins, General Manager  
Robert Housley, Finance/HR Director  
James Eggart, General Counsel  
Danielle Gerardo, Board Secretary

**PLEDGE AND INVOCATION**

Director Nguyen led the Pledge of Allegiance. GM Robbins gave the Invocation.

**PUBLIC COMMENTS**

None

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 11, 2017**

A motion was made by Director Cobo, seconded by Director Nguyen, to approve the minutes of the regular meeting of July 11, 2017. The motion was approved by the following 4-0 vote:

AYES: Cobo, Krippner, Nguyen and Rice  
 NAYS:  
 ABSTAIN:  
 ABSENT: Diep

**APPROVAL OF EXPENDITURES**

**A. Demands in the amount of \$ 232,170.26**

#	CK #	Date	AMOUNT	VENDOR	
1				<b>HANDCUT CHECKS:</b>	
2	9233	7/12	1,568.64	Chi Charlie Nguyen - Reimbursement for 2017 Waste Expo New Orleans, LA 05/07-05/11/2017	
3	9234	7/12	312.24	AT&T Moblity - Service for June 2017: (KR) 714-310-2313, (NC) 714-310-8653, (DGr) 714-325-3606,	
4				Sewer 714-310-8654, Emergency 714-310-9004.	
5	9235	7/12	496.49	Bodyworks Equipment - Inspect & Repair Heil Rapid Rail for NG2	
6	9236	7/12	1,287.52	Chevron & Texaco Bus. Card Svcs. - Gasoline Purchoses for June 2017	
7	9237	7/12	121.98	DirectTV - Service for July 2017	
8	9238	7/12	16.65	Hillco Fastener Warehouse -	
9	9239	7/12	11.27	Pitney Bowes Global Financial Svcs - Annual Property Tax & Sales Tax for District Postage Machine	
10	9240	7/12	3,661.39	US Bank	
11				(DGe) Board Refreshments for 05/23 & 06/20	
12					DGe Total \$28.55
13				(DGr) Restock Sewer Maintenance Supplies May & June 2017	
14					DGr Total \$174.96
15				(RH) OC Register Subscription MAR-2017	\$55.19
16				(RH) CSMFO Luncheon 06/15/2017 (RH)	\$30.00
17				(RH) Meeting with Board President 5/31	\$20.66
18				(RH) Amano Time Clock Modules	\$752.50
19				(RH) City of Westminster - Water - Westminster Lift 04/05-05/30/2017	\$14.51
20				(RH) City of Westminster - Water - District Hydrant Meter Water Usage MAY & JUNE 2017	\$112.46
21					RH Total \$985.32
22				(NC) Commercial Blacktop for Manhole Repair	\$15.94
23				(NC) D.P.F. Filter Cleaning Step #1 for M63 & M64	\$894.90
24				(NC) (2) Drill bits for NG1	\$21.69
25					NC Total \$932.53
26				(KR) Wiarcom Monthly Svcs MAY & JUNE 2017	\$981.90
27				(KR) OC Water Summit JUNE 2017 (CN, AK)	\$260.00
28				(KR) ISDOC Luncheon (TD)	\$17.00
29				(KR) Steel toed Boots for GM	\$64.63
30				(KR) Annual Chamber Installation Luncheon (FC, AK)	\$70.00
31				(KR) Meeting with Board President 06/15	\$9.79
32				(KR) Get Well Bouquet for Loretta Krippner 06/21/2017	\$99.99
33				(KR) Picture Frames for District & Safety Award	\$36.72
34					KR Total \$1,540.03

35	9241	7/12	1,284.33	Verizon Business - Internet Connection for July 2017
36	9242	7/12	100.00	David Hernandez - 5-Year Employee Safety Award for Lead Solid Waste Driver
37			8,860.51	HANDCUT CHECKS SUBTOTAL
38				
39				REGULAR CHECKS:
40	9243	7/12	60.00	Advanced Gas Products - Cylinder Rental for June 2017
41	9244	7/12	695.00	Allas Radiator - Clean out and Repair Radiator NG3
42	9245	7/12	4,780.41	Bodyworks Equipment - Restock (3) Tubes, (2) Arm Raise and (2) Dump Cylinders, (10) Rocker Switches
43	9246	7/12	20,078.15	County of Orange Treasurer-Tax Collector - LAFCO Costs for Fiscal Year 2017-2018
44	9247	7/12	72,152.24	CR Transfer - Tonnage from 06/16/2017 through 06/30/2017
45	9248	7/12	1,331.32	Daniel's Tire Service - (6) Recaps for Restock
46	9249	7/12	724.08	Dartco Transmission - (12) Transmission Kits for Restock
47	9250	7/12	525.00	Frog Environmental - 2017-2018 Storm Water Payment # 1
48	9251	7/12	127.21	G & K Services - Uniform Services for July 2017
49	9252	7/12	530.99	Los Alamitos Napa Auto Parts - Restock (16) Hose Ends; (2) HD Kits for NG4
50	9253	7/12	283.00	MemorialCare Medical Group - Preventative Services for June 2017
51	9254	7/12	1,803.13	NVB Equipment - A/C Repairs & Parts for M64
52	9255	7/12	118,630.81	Orange County Sanitation District - Permit Fees for June 2017 (MCSD 5% = \$6,243.73)
53	9256	7/12	30.75	Paychex - Employee Screening Services
54	9257	7/12	340.00	RMS - Repairs, Calibration & Testing of District Gas Detection System
55	9258	7/12	589.99	RWC Group - (3) Valves for NG3
56	9259	7/12	505.74	South Coast AQMD - AQMD Fee for FY 2017-2018 for District Diesel Generators
57	9260	7/12	120.43	TEC of California - (1) Pressure Regulator for NG3; Restock (2) Shop Wipes
58	9261	7/12	1.50	Underground Service Alert - (1) New Tickets for June 2017
59			223,309.75	REGULAR CHECKS SUBTOTAL
60				
61				PAYROLL
62				No Payroll for these Expenditures
63			0.00	PAYROLL SUBTOTAL
64				
65			232,170.26	TOTAL EXPENDITURES (HANDCUT, REGULAR, PAYROLL)
66				
67				BANK TRANSFERS
68		7/12	250,000.00	Transfer Funds from LAIF to Checking Account

A motion was made by Director Cobo, seconded by Director Krippner, to approve the expenditures in the amount of \$ 232,170.26. The motion was approved by the following 4-0 vote:

AYES: Cobo, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT: Diep

## **REPORTS**

### **Report of President**

None

### **Report of General Manager**

GM Robbins reported that on Thursday, July 20, 2017, the District would participate in Safety Day at Sigler Park and the 1<sup>st</sup> of four Concerts in the Park at the Civic Center. District staff is planning to help with Safety Day since the City is short staffed.

GM Robbins reported that every 3 years or 36,000 miles, the District must do routine inspections of the cylinders on the CNG solid waste trucks, even though they have 20 year warranties. Several District employees are certified to do the inspections but there is a company that would do it at a cost of \$225 per truck, which is more cost effective and is a third party certification.

### **Report from the Orange County Sanitation (OCSD) Meeting on July 12, 2017**

None

### **Report from the District Luncheon on July 12, 2017**

Director Cobo reported that he was happy to interact with the District's employees and to give recognition to Lead Solid Waste driver Dave Hernandez for his safety award.

Director Nguyen stated that he was happy to meet the District's new employee, Dennis Solano, Jr. and to congratulate Dave Hernandez.

Director Rice stated that it was a nice luncheon and suggested giving certificates as well as checks with the safety awards in the future. She and Director Cobo suggested providing name tags for all District employees.

## **CONSENT CALENDAR**

A. Approval and file the Treasurer's Investment Report for June 2017

A motion was made by Director Krippner, seconded by Director Cobo, to approve the consent calendar. The motion was approved by the following 4-0 vote:

AYES: Cobo, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT: Diep

## **OLD BUSINESS**

None

President Diep arrived at the meeting at 5:11 P.M.

## **NEW BUSINESS**

A. Approve Professional Services Agreement with Bickmore, for Actuarial Valuation Services of the Midway City Sanitary District's Other Post-Employment Benefits (OPEB) Liabilities

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Cobo, seconded by Director Rice, to approve staff's recommendation to approve the professional services agreement with Bickmore for actuarial valuation services of the District's Other Post Employment Benefits (OPEB) Liabilities. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

## **INFORMATIONAL ITEMS**

None

## **BOARD CONCERNS/COMMENTS**

Director Nguyen thanked GM Robbins for his help coordinating with the 2018 Calendar Committee.

Director Cobo stated that he would be at Safety Day and the first Concert in the Park on Thursday, July 20, 2017.

Director Rice stated that she didn't realize how big the bulky truck was until it was on her street doing a pickup.

Director Rice asked that the District send flowers to the service for Westminster City Clerk, Amanda Jensen.

President Diep stated that he and Director Nguyen met with GM Robbins on Monday, July 17 to review the final draft of the District's 2018 calendar. He suggested that it be sent, not just to residents of the District, but also to all commercial businesses.

The Board was in agreement.

President Diep apologized for being late to the meeting.

### **GM/STAFF CONCERNS/COMMENTS**

GM Robbins stated that the calendar would be 14 pages instead of 28, on 45 pound paper instead of 100 pound paper, and that it will probably cost less even though the District will be sending it to more people. GM Robbins stated that he will be getting quotes for printing the calendars to bring to the Board for consideration.

### **GENERAL COUNSEL CONCERNS/COMMENT**

None

### **CLOSED EXECUTIVE SESSION**

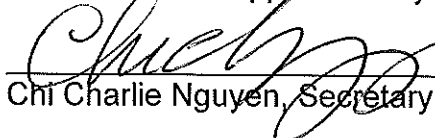
CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

None

### **ADJOURNMENT**

President Diep adjourned the meeting to Tuesday, August 1, 2017 at 5:00 P.M. at the District office at approximately 5:21 P.M.

  
Chi Charlie Nguyen, Secretary