

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

May 16, 2017

CALL TO ORDER

President Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, May 16, 2017 at 5:02 P.M.

BOARD MEMBERS PRESENT:

Al P. Krippner (absent)
Margie L. Rice (absent)
Chi Charlie Nguyen
Frank A. Cobo
Tyler Diep

OTHERS AT MEETING:

Ken Robbins, General Manager
Robert Housley, Finance/HR Director
James Eggart, General Counsel
Danielle Gerardo, Board Secretary

PLEDGE AND INVOCATION

Director Diep led the Pledge of Allegiance. Director Cobo gave the Invocation.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 2, 2017

A motion was made by Director Cobo, seconded by Director Nguyen, to approve the minutes of the regular meeting of May 2, 2017. The motion was approved by the following 3-0 vote:

AYES: Cobo, Diep, and Nguyen
 NAYS:
 ABSTAIN:
 ABSENT: Krippner and Rice

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$ 182,727.40

#	CK #	Date	AMOUNT	VENDOR	
1				HANDCUT CHECKS:	
2	9104	5/4	312.24	AT&T Mobility - Service for April 2017: (KR) 714-310-2313, (NC) 714-310-8653, (DGr) 714-325-3606,	
3				Sewer 714-310-8654, Emergency 714-310-9004.	
4	9105	5/4	1,118.99	Chevron & Texaco Bus. Card Svcs. - Gasoline Purchases for April 2017	
5	9106	5/4	100.00	Duong, Choung - Sewer Permit No. 6395 Overpayment Reimbursement	
6	9107	5/4	3,020.00	SDRMA Delta Dental - Dental Insurance Premium for May 2017	
7	9108	5/4	4,659.10	Southern California Edison - District Office \$3,646.45, Brookhurst Lift Station \$90.64, Westminster Lift	
8				Station \$362.91, Willow Lift Station \$148.24, Hammon Lift Station \$410.86.	
9	9109	5/4	8,441.21	US Bank	
10				(DGe) Board Meeting Refreshments for 04/04, 04/11, 04/18	\$46.75
11					DGe Total \$46.75
12				(DGr) Restock Sewer Maintenance Supplies	\$254.95
13					DGr Total \$254.95
14				(RH) CSMFO Luncheon 04/06/2017 (RH)	\$30.00
15				(RH) City of Westminster - Water - District Offices 01/18-03/14/2017	\$81.57
16				(RH) City of Westminster - Water - Wash Rack 01/18-03/14/2017	\$71.41
17				(RH) City of Westminster - Water - Maint. Shop 01/18-03/14/2017	\$14.40
18				(RH) Remington Monthly Svc APR-2017	\$64.00
19				(RH) Nationwide Luncheon Food 04/05/2017	\$42.88
20				(RH) City of Westminster - Water - Westminster Lift 02/08-04/04/2017	\$14.40
21				(RH) Amano Time Clock Support	\$160.18
22				(RH) CalPERS Conference Hotel Reservation 10/23-10/25/2017 (RH, CE)	\$385.06
23					RH Total \$863.90
24				(NC) QuickServe Diagnostic System for Cummins Engines (NG1-10)	\$1,200.00
25				(NC) Restock Kitchen Supplies	\$307.09
26				(NC) SEARS Rebill	\$47.48
27					NC Total \$1,554.57
28				(KR) Luncheon for Sergio Gonzalez Employee of the Year	\$709.00
29				(KR) Wlarcum Monthly Svc MAR-2017	\$490.95
30				(KR) MWDOC Luncheon	\$80.00
31				(KR) Jackhammer for Sewer Manholes	\$1,615.17
32				(KR) Meetings with President Diep 3/30 & 4/13	\$35.57
33				(KR) Candy & Refreshments for Spring Festival	\$75.41
34				(KR) Good Friday Donuts	\$20.98
35				(KR) LED Light Bulbs & Fixtures for Entire District & Fleet Offices	\$1,530.35

36			(KR) District Palm Trees Trimming Services	\$565.00
37			(KR) Wiarcom Monthly Svc APR-2017	\$490.95
38			(KR) Amazon Prime Membership 2017	\$107.66
39				KR Total \$5,721.04
40	9110	5/10	3,912.43 The Gas Company - CNG Fuel for April 2017	
41	9111	5/10	1,286.44 Verizon Business - Internet Connection for May 2017	
42	9112	5/10	200.00 Westminster Prayer Breakfast Committee - 2017 Prayer Breakfast Table for Elght (5-Board, 3-Staff)	
43	9113	5/10	123.98 DirecTV - Service for May 2017	
44			23,174.39 HANDCUT CHECKS SUBTOTAL	
45			REGULAR CHECKS:	
46				
47	9114	5/10	60.00 Advanced Gas Products - Cylinder Rental for April 2017	
48	9115	5/10	395.00 Atlas Radiator - Clean Out & Repair Radiator for NG6	
49	9116	5/10	1,291.11 Bodyworks Equipment - (24) Cam Followers, (1) Wire Harness, (1) 8-Pin Connector for Restock; Labor &	
50			Parts to Repair Lift Arm Proxy Switches NG2.	
51	9117	5/10	698.00 CRC Cloud - Maintenance & Support for May 2017	
52	9118	5/10	66,773.84 Cr Transfer - Tonnage from 04/16/2017 through 04/30/2017	
53	9119	5/10	1,818.05 Daniels Tire Service - (8) Recaps & (5) Repairs for Restock	
54	9120	5/10	200.00 Four Pals Inc. - Backflow Testing & Repairs for District Offices & Westminster Lift Station	
55	9121	5/10	245.60 G & K Services - Uniform Services for April & May 2017	
56	9122	5/10	403.47 Los Alamitos Napa Auto - (24) Brakeleen for Restock; (3) Batteries for NG2	
57	9123	5/10	10,338.44 Orange County Sanitation District - Permit Fees for April 2017 (MCSD 5% = \$544.13)	
58	9124	5/10	125.47 South Coast AQMD - AQMD Fee for FY 2016-2017	
59	9125	5/10	1,177.16 TEC of California - (1) Spring for NG3; (5) Brake Kits for Restock	
60	9126	5/10	950.48 Tri-Star Industrial - Restock (400lbs) Washing Powder for Wash bay	
61	9127	5/10	22.50 Underground Service Alert - (15) New Tickets for April 2017	
62	9128	5/10	4,230.00 Woodruff, Spradlin & Smart - Legal Services for April 2017	
63	9129	5/10	305.46 Zee Medical Service - Restock First Aid Supplies for May 2017	
64			89,034.58 REGULAR CHECKS SUBTOTAL	
65			PAYROLL	
66				
67	5/9		60,366.06 Payroll - Staff Checks Taxes & Direct Deposits	
68	5/9		1,445.00 Payroll - Nationwide Deferred Compensation (100% Paid By Employees)	
69	5/9		715.00 Payroll - Nationwide Deferred Compensation (100% Paid By Employees)	
70	5/5		7,405.80 Board of Director's Payroll for the Month of April 2017 Check # 15913-15914	
71	5/5		586.57 Board of Director's Nationwide Deferred Compensation for April 2017 (100% Paid By Directors)	
72			70,518.43 PAYROLL SUBTOTAL	
73				
74			182,727.40 TOTAL EXPENDITURES (HANDCUT, REGULAR, PAYROLL)	
75				
76			BANK TRANSFERS	
77	5/4		3,195.04 ACH Board Health Insurance Payment to CalPERS for May 2017	
78	5/4		39,417.61 ACH Employee Health Insurance Payment to CalPERS for May 2017	
			10,286.00 ACH Retirement Payment to CalPERS for March 2017	
			1,066.50 ACH Retirement Payment to CalPERS for March 2017	
			703.97 ACH Retirement Payment to CalPERS for March 2017	
			2,610,000.00 Transfer Funds from Money Market to Checking Account	
			2,000,000.00 Transfer Funds from Checking Account to LAIF	

A motion was made by Director Cobo, seconded by Director Nguyen, to approve the expenditures in the amount of \$ 182,727.40. The motion was approved by the following 3-0 vote:

AYES: Cobo, Diep, and Nguyen

NAYS:

ABSTAIN:

ABSENT: Krippner and Rice

REPORTS

Report of President

President Diep stated that he scheduled a time for GM Robbins and Director Nguyen to do a recording promoting recycling on VNCR (Vietnamese radio station) on June 7, 2017 at 4:30 P.M.

Report of General Manager

GM Robbins reported that he was having a 3 foot by 10 foot banner created for sponsorships of events such as Safety Day, Concerts in the Park, etc. that will recognize the District.

GM Robbins stated that he will be on vacation from Friday, May 19 until Monday, June 5, 2017.

Report from the Orange County Sanitation (OCSD) Meeting on May 10, 2017

None

Report from the City of Westminster's Mayor's Prayer Breakfast on May 4, 2017

Director Cobo reported that it was a good event with a good turnout.

Director Nguyen reported that this event was very meaningful for him and that he especially enjoyed the video that was presented.

Report from the 2017 Waste Expo in New Orleans, LA May 8-11, 2017

Director Nguyen reported that it was his first time at this event and that he enjoyed the exhibition. He stated that the issue of food waste and recycling was prominent and should be addressed by the District.

Director Cobo reported that there was a lot of discussion regarding food recovery and the reduction of food waste and stated that the District will need to address that issue. He also

enjoyed the information on the maintenance of waste containers that he received from the expo.

CONSENT CALENDAR

A. Approve and File the Treasurer's Investment Report for April 2017

B. Approval of Financial Support for the City of Westminster's 2017 Safety Day Event on July 20, 2017

A motion was made by Director Cobo, seconded by Director Nguyen, to approve the Consent Calendar. The motion was approved by the following 3-0 vote:

AYES: Cobo, Diep, and Nguyen

NAYS:

ABSTAIN:

ABSENT: Krippner and Rice

OLD BUSINESS

None

NEW BUSINESS

A. A RESOLUTION NO. 2017-07 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2017-2018 FOR THE DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Nguyen, seconded by Director Cobo, to adopt Resolution No. 2017-07. The motion was approved by the following 3-0 roll call vote:

AYES: Cobo, Diep and Nguyen

NAYS:

ABSTAIN:

ABSENT: Krippner and Rice

B. Approval of Amendment to Memorandum of Understanding ("Amendment") with American Federation of State, County and Municipal Employees, AFL-CIO Local 1734-01 ("AFSCME Local 1734")

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Cobo, seconded by Director Nguyen, to approve the Amendment to the Memorandum of Understanding ("Amendment") with American Federation of State, County and Municipal Employees, AFL-CIO Local 1734-01 ("AFSCME Local 1734"). The motion was approved by the following 3-0 vote:

AYES: Cobo, Diep, and Nguyen

NAYS:

ABSTAIN:

ABSENT: Krippner and Rice

INFORMATIONAL ITEMS

A. Web Site Activity for the Month of April 2017 (85,522 Successful Hits)

B. Independent Special Districts of Orange County (ISDOC) Official Notice and Call for Candidates for the Position of Secretary on the Executive Committee of ISDOC

No action taken. Receive and file.

BOARD CONCERNS/COMMENTS

Director Nguyen stated that, at his house, all of the trash goes into one can and he would like to have small recycle bins for inside the house to keep things separated.

Director Cobo wished GM Robbins a safe trip while on vacation and gave kudos to staff for taking care of things at the District while he was at the Waste Expo in New Orleans.

GM/STAFF CONCERNS/COMMENTS

GM Robbins stated that he would be bringing the Districts purchasing policy on the next regular agenda for be modified in order to save the District money on the solar and air conditioning projects.

GENERAL COUNSEL CONCERNS/COMMENT

None

CLOSED EXECUTIVE SESSION

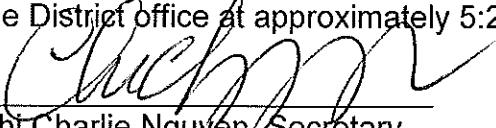
CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

None

ADJOURNMENT

President Diep adjourned the meeting to Tuesday, May 23, 2017 at 5:00 P.M. at the District office at approximately 5:22 P.M.


Chi Charlie Nguyen, Secretary